

# MINUTES

**Meeting:** BRADFORD ON AVON AREA BOARD  
**Place:** United Reformed Church, Main St, Holt BA14 6PW  
**Date:** 11 March 2015  
**Start Time:** 7.00 pm  
**Finish Time:** 9.00 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Rosemary Brown, Cllr Trevor Carbin, Cllr Magnus Macdonald and Cllr Ian Thorn

### **Wiltshire Council Officers**

Peter Dunford – Community Area Manager  
Kevin Fielding – Democratic Services Officer  
Emma Coombs - Community Youth Officer

### **Town and Parish Councillors**

Bradford on Avon Town Council – John Potter & Jonathon Brown  
Holt Parish Council – Steve Siddall & Becky Stevens

### **Partners**

Wiltshire Fire & Rescue Service – Mike Franklin  
BoACAN – Jim Lynch  
Local Youth Network – Skye May & Cherry Riley

**Total in attendance: 38**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome</u></p> <p>The Chairman welcomed everybody to the Holt United Reformed Church.</p> <p>The Chairman introduced the Area Board members and the Wiltshire Council officers present.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Insp Chris Chammings – Wiltshire Police, Mal Munday and Alan Creedy – Wiltshire Council.</p>
3	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
4	<p><u>Minutes</u></p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>The minutes of the Bradford on Avon Area Board meeting held on 7 January 2015 were signed as the correct record.</b></li> <li>• <b>The minutes of the Local Youth Network Management Group held on 18 February 2015 were signed as the correct record.</b></li> <li>• <b>The minutes of the Bradford on Avon Community Area Transport Group meeting held on 3 March 2015 were signed as the correct record with the following amendment:</b> <ul style="list-style-type: none"> <li>• <b><i>Assessment Reports on Woolley and Winsley/ Turleigh</i></b></li> </ul> </li> </ul>
5	<p><u>Chairman's Announcements and Updates</u></p> <p>Chairman's Announcements</p> <p>Historic Core Zone Town Poll – the written update was noted. Andrew Nicolson of the 'Zig Zag' campaign group said that the residents of the town wanted the</p>

	<p>HCZ but with the zebra crossings retained. He stated that in his view the Restricted Parking Order could be implemented in its own right as the Traffic Regulation Order had been approved.</p> <p>Campus Update – verbal update from Cllr Jonathon Brown. Points made included:</p> <ul style="list-style-type: none"> <li>• That the Neighbourhood Plan was currently being put together.</li> <li>• That the COB were having regular meetings with Bradford on Avon Town Council.</li> <li>• Looking to explore a “Master Planning” exercise to improve public service facilities for Bradford on Avon in the area of the Station Car Park.</li> </ul> <p style="text-align: center;"><i>It was agreed that Cllr Brown would come back to the May Area Board meeting to present the “Master Plan” to the Area Board.</i></p> <p>Kennet and Avon Canal – Canal and River Trust seeking groups to adopt sections of the canal – the written update was noted.</p> <p>Universal Credit – the written update was noted.</p> <p>Health Watch Wiltshire – the written update was noted.</p> <p>Updates:</p> <ul style="list-style-type: none"> <li>• Wiltshire Police – the written update was noted. <i>It was noted that burglaries in private homes had been reduced by 71.4% against the previous 12 month period, the Chairman requested that the Area Board’s appreciation of this amazing result was noted.</i></li> <li>• Wiltshire Fire and Rescue Service – the written report was noted.</li> </ul>
6	<p><u>Grant Funding</u></p> <p>The Wiltshire Councillors were asked to consider six applications seeking 2014/15 Community Area Grant funding:</p> <p><b>Decision</b> <b>Holt Sports and Recreation Committee awarded £5,000 towards the</b></p>

	<p>resurfacing of a multi-use-games-area.  <b>Reason</b>  <i>The application meets the grant criteria 2014/15.</i></p> <p><b>Decision</b>  Winsley Cricket Club awarded £1,380 towards a bowling machine and netting.  <b>Reason</b>  <i>The application meets the grant criteria 2014/15.</i></p> <p><b>Decision</b>  Bradford on Avon Youth and Community Centre Users Group awarded £5,000 towards the refurbishment and opening of the centre on Frome Road.  <b>Reason</b>  <i>The application meets the grant criteria 2014/15.</i></p> <p><b>Decision</b>  Bradford on Avon Community Emergency Volunteers awarded £1,750 towards the purchase of a reconditioned container for the storage of equipment.  <b>Reason</b>  <i>The application meets the grant criteria 2014/15.</i></p> <p><b>Decision</b>  The Lock-Up Patch Up Team awarded £1,000 to refurbish the interior of the Bradford on Avon Town Bridge Lock-Up.  <b>Reason</b>  <i>The application meets the grant criteria 2014/15.</i></p> <p><b>Decision</b>  BoACAN awarded £3,000 for a disability audit and public information film on the difficulties of accessing public buildings, shops and services in Bradford on Avon.  <b>Reason</b>  <i>The application meets the grant criteria 2014/15.</i></p>
7	<p><u>Local Youth Network - Update</u></p> <p>Emma Coombs - Community Youth Officer for Bradford on Avon and Skye May – Co-Chair – Local Youth Network (LYN) gave a short update.</p> <p>Points made included:</p>

	<ul style="list-style-type: none"> <li>• That the LYN had now held three meetings.</li> <li>• That a questionnaire engaging local young people had been circulated. The questionnaire asked the young people what activities they would most want, and what would benefit them the most. The questionnaire was backed by St Laurence School and would help to ensure that youth funding was spent where it was most wanted.</li> <li>• That Youth Club was now back up and running with the backing of Bradford on Avon Town Council.</li> <li>• The next LYN meeting would be held on Monday 13<sup>th</sup> April 2015.</li> </ul> <p><i>It was noted that representatives of Holt Parish Council who were now running the Holt Youth Group were finding it to be very demanding, and questioned whether this sustainable in the long run. Councillor Brown requested further details of these problems.</i></p> <p>The Chairman thanked Emma Coombs and Skye May for their update.</p>
8	<p><u>Freight Study - B3107 Holt</u></p> <p>The Area Board was informed that Allan Creedy - Head of Sustainable Transport, Wiltshire Council was unable to attend the meeting to report on the study findings.</p> <p>The written report was noted along with some Frequently Asked Questions.</p> <p>A paper was received from representatives of Holt Parish Council highlighting Holt village's frustrations re the traffic volumes, in particular HGVs.</p> <p><i>It was agreed that the Community Area Manager would pass the paper on to the relevant Officer at Wiltshire Council and that a meeting would be set up with representatives of Holt Parish Council, Allan Creedy - Head of Sustainable Transport, Wiltshire Council and Atkins to discuss the Holt traffic issue.</i></p>
9	<p><u>Neighbourhood Plan - Updates</u></p> <p>The following Neighbourhood Plan updates contained as part of the agenda were received by the Area Board:</p> <ul style="list-style-type: none"> <li>• Holt Neighbourhood Plan (presented by Heather Morris)</li> <li>• Bradford on Avon Neighbourhood Plan.</li> </ul>

	<ul style="list-style-type: none"> <li>• Limpley Stoke and Freshford Neighbourhood Plan.</li> <li>• Westwood Neighbourhood Plan.</li> </ul> <p>The Chairman thanked everybody for their updates.</p>
10	<p><u>Legacy of the 2012 Olympics</u></p> <p>Peter Dunford – Bradford on Avon Community Area Manager gave an update on activities and events since 2012 that Wiltshire Council had supported, these included:</p> <ul style="list-style-type: none"> <li>• Boosting the local economy.</li> <li>• Encouraging people to get active and healthy.</li> <li>• Bringing communities together.</li> <li>• Supporting Wiltshire's future Olympians and Paralympians.</li> <li>• 4 Wealth of Wiltshire fayres – supporting 80 small businesses.</li> <li>• Organised EXPO event in Chippenham – 115 businesses exhibited – 500+ attendees.</li> <li>• Organised health fairs and checks at area boards.</li> <li>• Promoted the Big Pledge – Dementia campaign launched – all 18 community areas signed up.</li> <li>• Organised Cycle Wiltshire.</li> <li>• Tour of Britain – through 4 communities – 5,000 schoolchildren lined the route.</li> <li>• Supported The Big Walk in Melksham – raised £3,800 for charities.</li> <li>• First World War county-wide commemoration – Tidworth over 1,000 attendees.</li> <li>• First World War – Wall of Remembrance created and touring the county.</li> <li>• Support for Wiltshire's future Olympians and Paralympians.</li> <li>• Inaugural business and sports dinner raised £30,000.</li> <li>• Brought business and sport together.</li> </ul>

	<ul style="list-style-type: none"> <li>• Foundation fund for future funding and scholarship schemes established - supported 24 local sports stars.</li> </ul> <p>Plans for 2015 include:</p> <ul style="list-style-type: none"> <li>• Business and sports dinner - 26 March.</li> <li>• The Big Pledge - launch May.</li> <li>• Cycling festival – w/c 3 May.</li> <li>• Cycle Wiltshire – 9 and 10 May.</li> <li>• Magna Carta – 800 years anniversary – 15 June.</li> <li>• Walking festival – w/c 6 September.</li> <li>• The Big Walk – 12 September.</li> </ul> <p>The Chairman thanked Peter Dunford for his presentation.</p>
11	<p><u>Community Area Transport Group - Review</u></p> <p>Peter Dunford - Community Area Manager, Wiltshire Council gave a short update on key projects commissioned by the CATG group in 2014/15.</p> <p>The report and financial summary was contained as part of the agenda.</p> <p>The Chairman thanked Peter Dunford for his update.</p>
12	<p><u>Next Meeting</u></p> <p>Wednesday 13 May 2015 - St Margaret's Hall, Bradford on Avon.</p>
13	<p><u>Close</u></p>